



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

February 18, 2014 at 6:00 PM
Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** - CHIEF WAYDE MANWARING
INCLUDING COMPILATION OF ALL MONTHLY MEETING MINUTES
- **UTILITIES DISTRICT SUPERINTENDENT-**
JACK NAYLOR
Road and Water Department – Peter Manwaring
Sewer Department – Ray Dunbar
Light Department – Jim Fogarty
Meter Department – Dan Prindle
- **INTERIM TREASURER** - ROBERT BRANDT
- **VILLAGE CLERK** – SYLVIA PIRILLO
- **VILLAGE ADMINISTRATOR** - DAVE ABATELLI
Building Department
Recreation Department
Housing Authority
Harbor Department
Marina Manager
- **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

DISCUSSION

Section 39 – 3(H) of the Village Code – Animal Waste



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Submitted: February 12, 2014
Meeting: February 18, 2014 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Wayde Manwaring, *Chief*
Department: Fire Department

Fire Department Work Session Report

Attachments:

GFD Work Session Report 2_18_2014 (PDF)

CHIEF WAYDE MANWARING
1ST ASST. CHIEF HARRY BREESE
2ND ASST. CHIEF WAYNE MILLER
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
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THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Request/Resolutions

THE FOLLOWING FOR February

Please accept all reports for the month January

We need to take \$ 5,000 from A3410458 Fire medical exams and put it into A3410404 Fire Fuel Oil .

Accept the application for membership of Harley Britt to the Standard Hose Co #4 .

CHIEF WAYDE MANWARING
1ST ASST. CHIEF HARRY BREESE
2ND ASST. CHIEF WAYNE MILLER
CHAPLAIN C. KUMJIAN
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MEETING OF THE BOARD OF WARDENS

Wednesday Jan 15, 2013

OPENING:

Chief Wayde Manwaring opened the meeting at 7:03 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE:

1st Asst Chief Harry Breese , 2nd Asst Chief Wayne Miller, Wardens Warren Jensen, Joseph Milovich, George Hubbard , Joseph Barszczewski, Raymond Corwin, James A. Pirillo, James J Pirillo, James Kalin, John Grilli Warden Antone Volinski to be excused

THOSE WISHING TO SPEAK TO THE BOARD: Member Jeff Corazzini advised the board that the Relay for Life will be held at Mitchell Park on May 31st, and asked on behalf of the Relay committee would the Fire Dept like to cook for Relay and can we supply Fire Police, Chief Wayde asked who will be standing by for Rescue . Asked if a Member from the Relay committee can come to next month's meeting to answer some other questions. Jeff will have someone there.

Jeff also asked why did the board only go with one Zolls Machine, Chief Wayde advised because they didn't want to purchase two at a time at this time.

READING OF THE PREVIOUS MINUTES:

Motion made by Warden James Kalin seconded by Warden Jensen , to approve the minutes of the Dec 18th , 2013 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Meeting not yet held.

TREASURER'S REPORT:

The treasurer's report for the period of Dec 19, 2013 through Jan 15, 2013 was read by Secretary / Treasurer James Kalin. Motion made by Warden Grilli seconded by Warden Jensen, to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

1. 1. Water Way contract for annual testing
2. Macarthur Airport 1st annual Fundraiser for 14,000 watt generator
3. Sayville Fire Dept offering Scene Safety officers academy Feb 15, Mar 29th,
4. Suffolk County Fire Academy annual dinner 250.00 a ticket.
5. Suffolk County Fire educators Safety Course at Central Islip Feb 28th March 1st, 2nd, 7th, 8th & 9th.
6. Suffolk County Rescuing trapped Firefighters course Mar 21st. Sean Ryan, Dale Raynor & Bernie Purcell asked to take this course.
7. Letter from Member Greg Zurek requesting permission to use the meeting room the day of Feb 22nd from 2-6 for Daughters Baby shower

Motion made by Warden Kalin seconded by Warden Barszczewski to give permission to Greg Zurek for use of the meeting room for Daughters baby shower. Motion carried.

APPLICATION(S) FOR NEW MEMBERSHIP:

1. Harley Bret (not yet voted on)
- 2.

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

- 1.
- 2.
- 3.

BY-LAWS: none

FINANCE: Report read by Chief Wayde Manwaring

FIRE DISTRICT: none

PRE-INCIDENT PLANNING: 6:30 Meeting with Peconic Landing with pre planning comity Jan 23rd

SERVICE AWARDS: Warden Hubbard asked how grievance day went Chief Wayde advised only one person showed up. Final report was taken over to Village.

RECRUITMENT: none

CASUALTY FUND: none

FUNERAL: none

COMMUNICATION: none

TRIPS AND TRAVEL: none

COMPANY REQUESTS:

EAGLE HOSE CO. # 1 Warden Jensen questioned the shortage of dishes in kitchen, Chief Wayde advised, dishes found in Relief Hose locker. 89 more plates were donated to Fire Dept.

RELIEF HOSE CO. # 2 Budget/Fin

STAR HOSE CO. # 3 Budget/Fin

STANDARD HOSE CO.# 4 Budget/Fin

PHENIX HOOK & LADDER CO.# 1 Budget/Fin Warden Kalin asked if Member Sean Ryan could be added to the ice rescue class to be taken with the others.

Motion Made by Warden Milovich to have all four members requesting to take classed to be approved Seconded by Warden Grilli. Motion Carried

RESCUE SQUAD Budget / Fin

WATER RESCUE: Budget / Fin

FIRE POLICE Budget / Fin

UNFINISHED BUSINESS: Check was received from the anonymous donor of \$ 10,000 Image camera was ordered and in, Gas meter is on order.

The remaining balance of the check will go into a welfare fund for members in need . Much discussion on this matter.

REPORT OF DELEGATES none

NEW BUSINESS none

GOOD OF THE DEPARTMENT

1. Chief Wayne stated that the interviewing committee interviewed 9 applicants, the committee recommended on the next house keeper to be Fred Rempe Jr. Warden Jensen questioned the hire of a fire dept member , thought they were going outside the house, Chief Wayne advised that , that was taken into good consideration and Fred was the best choice.

Motion made by Warden Kalin to approve the recommendation of the interview committee and to have a resolution drawn up. Seconded by Warden Grilli. Motion Carried

2. Warden Kalin Spoke about a member to take the Fire Safety Educator Course to be able to back up Ken White if needed. Warden Jensen asked if Warden Kalin would be interested in taking this class, and he said yes.

Motions made by Warden Hubbard to have Warden Kalin take said class, seconded by Warden Jensen. Motion Carried

3. Much Disc on members that have not finished Fire Fighter one training must take Basic Scene Support Class. Company officer to see what the intentions are of those member and have them finish FF1 or to take Basic Scene Support Course.
4. Warden Grilli requests that new members come to introduce themselves.
5. Disc about EMT Original class that was canceled.
6. Warden Pirillo asked to have a Committee set up for Physicals for members. Warden Jensen stated need 3 prices from 3 different Doctors.

Motion made by Warden Kalin Seconded by Warden Grilli to except finance report.

READING OF THE MINUTES

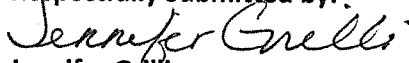
Motion made by Warden Kalin seconded by Warden Jensen to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden Corwin, seconded by Warden Hubbard, to adjourn.

Motion carried. The meeting was adjourned at 8:36pm

Respectfully Submitted by.


Jennifer Griffl

Recording Secretary

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>HM</u>	<u>BB</u>	<u>SHT</u>	<u>Yap Drill</u>
Barszczewski, J (Warden)	8	47.06	25	1	4.167	0	0	1	0	3	0	29	X	X	X	
Berry, James	10	58.82	25	0	0	0	0	1	0	3	0	29	X	X	X	
Birmingham, Kenneth (1st Lt)	2	11.76	25	2	8.333	15	0	0	0	3	0	43	X	X	X	
Bogardus, William (Capt)	5	29.41	25	0	0	0	0	1	0	1	0	27			X	
Breese, Harry (1st Asst Chief)	8	47.06	25	13	54.17	25	0	3	0	2	0	55	X	X	X	
Bumble III, Charles	0	0	0	0	0	0	0	1	0	1	0	2		X		
Bumble, Lawrence	1	5.882	15	0	0	0	0	1	0	3	0	19	X	X	X	
Bumble, Samantha	0	0	0	0	0	0	0	0	0	1	0	1		X		
Butler, Michael	2	11.76	25	0	0	0	0	0	0	1	0	26				
Capon, George (1st. Lt. FP)	0	0	0	0	0	0	0	0	0	0	0	0		X		
Carey, Patrick	9	52.94	25	1	4.167	0	1	1	0	2	0	29	X			
Carrig, Melinda	0	0	0	0	0	0	0	0	0	0	0	0				
Charters, Gary	0	0	0	0	0	0	0	0	0	0	0	0				
Clark, Doreen	0	0	0	0	0	0	0	1	0	5	0	6	X	X	X	
Clark III, Henry	0	0	0	0	0	0	0	0	0	0	0	0				
Clark, James (1st Lt)	2	11.76	25	0	0	0	1	1	0	3	0	30	X	X	X	
Clark, Jeffrey	4	23.53	25	1	4.167	0	0	1	0	1	0	27			X	
Corazzini, Jeffrey	9	52.94	25	5	20.83	25	0	1	0	4	0	55	X	X	X	
Corazzini, Warren	1	5.882	15	1	4.167	0	0	1	0	0	0	16				
Corwin, Everett	2	11.76	25	1	4.167	0	0	2	0	1	0	28		X	X	
Corwin, Raymond (Warden)	7	41.18	25	5	20.83	25	0	4	0	3	0	57	X	X	X	
Corwin, Sally	0	0	0	0	0	0	0	0	0	3	0	3		X	X	
Corwin, Scott	1	5.882	15	0	0	0	0	0	0	1	0	16			X	
Costas, Tom	1	5.882	15	0	0	0	0	3	0	3	0	21	X	X	X	
Creedon, Daniel	0	0	0	1	4.167	0	0	2	0	3	0	5	X	X		
De Kerillis, Alain	0	0	0	0	0	0	0	0	0	0	0	0				
Detrick, Gary	6	35.29	25	1	4.167	0	0	1	0	2	0	28	X	X	X	
Dimos, Paul (2nd Lt.)	6	35.29	25	0	0	0	1	2	0	3	0	31	X	X	X	
Dominick, Steve	5	29.41	25	1	4.167	0	0	1	0	3	0	29	X	X	X	
Fall, Frederick	2	11.76	25	0	0	0	0	2	0	1	0	28				
Ficurilli, Michael	7	41.18	25	0	0	0	0	1	0	3	0	29	X	X	X	
Fisher, Shannon	2	11.76	25	0	0	0	0	2	0	1	0	28				
Golden, Danielle	0	0	0	0	0	0	0	2	0	2	0	4				

For Fire and EMS Alarms 5%=15points 10%=25points

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtgs.	Misc	Training	Drill	Total	Haz	BBP	SHT	Yap Drill
Goldstein, Myron	0	0	0	0	0	0	0	0	0	0	0	0		X	X	
Grilli, Jennifer (RS 2nd Lt.)	0	0	0	2	8.333	15	0	4	0	3	0	22		X	X	
Grilli, John (Warden)	0	0	0	0	0	0	0	3	0	3	0	6		X	X	
Hamilton Jr., Robert	2	11.76	25	1	4.167	0	0	0	0	3	0	28	X	X	X	
Hanold, Christopher	3	17.65	25	1	4.167	0	0	1	0	0	0	26		X	X	
Harris, Cliff (1st Lt.)	5	29.41	25	0	0	0	0	1	0	2	0	28		X	X	
Harris, Peter	7	41.18	25	1	4.167	0	0	1	0	2	0	28		X	X	
Harrison Meraz, Danielle	0	0	0	0	0	0	0	0	0	0	0	0		X	X	
Hays, Spencer (1st Lt.)	2	11.76	25	0	0	0	0	0	0	0	0	25	X	X	X	
Hollid, Scott (PFF)	4	23.53	25	1	4.167	0	0	1	0	1	0	27		X	X	
Hubbard Jr, George (Warden)	5	29.41	25	0	0	0	0	2	0	2	0	29		X	X	
Hughes, Colleen	6	35.29	25	17	70.83	25	1	1	0	2	0	54		X	X	
Huzsek, Andrew H	7	41.18	25	0	0	0	0	1	0	2	0	28		X	X	
Hydell, Carol	2	11.76	25	1	4.167	0	0	1	0	3	0	29	X	X	X	
Hydell, Charles	3	17.65	25	1	4.167	0	0	2	0	3	0	30	X	X	X	
Illeseas, Adolpho	0	0	0	0	0	0	0	0	0	0	0	0		X	X	
Jenkins, Karolyn	2	11.76	25	0	0	0	0	1	0	3	0	29	X	X	X	
Jensen, Warren (Warden)	0	0	0	0	0	0	0	2	0	1	0	3		X	X	
Jester, Robert	10	58.82	25	2	8.333	15	0	2	0	3	0	45	X	X	X	
Jimenez, Susano	7	41.18	25	1	4.167	0	0	1	0	3	0	29	X	X	X	
Johnson, Craig	0	0	0	0	0	0	0	1	0	0	0	1		X	X	
Kalin, James (Warden)	16	94.12	25	16	66.67	25	0	2	0	2	0	54		X	X	
King, David	11	64.71	25	2	8.333	15	0	0	0	3	0	43	X	X	X	
Kumjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	0	0	0	0	0		X	X	
LaMothe, Thomas	0	0	0	0	0	0	0	1	0	0	0	1		X	X	
Land, Bruce (Capt)	3	17.65	25	1	4.167	0	0	2	0	1	0	28		X	X	
Lawry, Lisa	2	11.76	25	3	12.5	25	0	0	0	1	0	51	X	X	X	
Lehmann, Robert	4	23.53	25	1	4.167	0	0	1	0	1	0	27		X	X	
Lillis, Daniel (PFF)	0	0	0	0	0	0	0	0	0	0	0	0		X	X	
Luke, Alexander	2	11.76	25	0	0	0	0	1	0	3	0	29	X	X	X	
Manwaring, Julia	6	35.29	25	0	0	0	0	3	0	5	0	33	X	X	X	
Manwaring, Wayde (Chief)	12	70.59	25	12	50	25	0	5	0	5	0	60	X	X	X	
Marczewski, Macy	2	11.76	25	0	0	0	0	1	0	3	0	29	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtgs	Misc	Training	Drill	Total	Haz	BBP	SHI	Yap Drill
Martocchia, Jerome (RS Capt)	6	35.29	25	6	25	25	0	2	0	5	0	57	X	X	X	
Mazzi, Aileen	0	0	0	0	0	0	0	3	0	2	0	5	X	X		
McKenzie, Tiffany	0	0	0	0	0	0	0	0	0	0	0	0				
McNeil, William (Capt)	2	11.76	25	0	0	0	0	1	0	0	0	26				
Medina, Angel	1	5.882	15	1	4.167	0	0	1	0	3	0	19	X	X	X	
Meyer, David	0	0	0	0	0	0	0	0	0	0	0	0				
Miller, Joseph	2	11.76	25	7	29.17	25	0	3	0	2	0	55		X	X	
Miller, Wayne (2nd Asst Chief)	6	35.29	25	2	8.333	15	0	3	0	1	0	44			X	
Milovich Jr., Joseph (Warden)	15	88.24	25	0	0	0	0	2	0	3	0	30	X	X	X	
Mims, Ralph	3	17.65	25	1	4.167	0	0	1	0	1	0	27				
Musto, Francis	0	0	0	0	0	0	0	2	0	3	0	5	X	X	X	
Myslorski, Linda	3	17.65	25	6	25	25	0	1	0	2	0	53		X	X	
Parker, Jason	8	47.06	25	6	25	25	1	2	0	1	0	54			X	
Pirillo, James A (Warden)(SON)	4	23.53	25	0	0	0	0	1	0	3	0	29	X	X	X	
Pirillo, James J (Warden)	1	5.882	15	0	0	0	0	0	0	3	0	18	X	X	X	
Pope, George (2nd Lt.)	13	76.47	25	20	83.33	25	0	5	0	2	0	57		X	X	
Pruitt, William	1	5.882	15	0	0	0	0	1	0	0	0	16				
Purcell, Bernard	16	94.12	25	17	70.83	25	2	2	0	2	0	56		X	X	
Purcell, Ryan (2nd Lt.)	4	23.53	25	0	0	0	0	1	0	2	0	28		X	X	
Quillin, Michael	6	35.29	25	0	0	0	0	1	0	3	0	29	X	X	X	
Rand, Charles (SO)	7	41.18	25	3	12.5	25	0	2	0	3	0	55	X	X	X	
Raynor, Dale	14	82.35	25	4	16.67	25	2	1	0	3	0	56	X	X	X	
Reiss, Helen	7	41.18	25	15	62.5	25	0	1	0	1	0	52			X	
Rempe, Frederick	3	17.65	25	0	0	0	0	2	0	3	0	30	X	X	X	
Rempe Jr, Fred	6	35.29	25	0	0	0	1	2	0	3	0	31	X	X	X	
Richter, Michael	4	23.53	25	14	58.33	25	0	2	0	4	0	56	X	X	X	
Richter, Nathaniel	0	0	0	2	8.333	15	0	0	0	3	0	18	X	X	X	
Rosa, Lisa (Capt)	1	5.882	15	0	0	0	0	2	0	6	0	23	X	X	X	
Ruffner, William (1st Lt)	0	0	0	0	0	0	0	1	0	1	0	2				
Ryan, Sean	3	17.65	25	2	8.333	15	0	2	0	1	0	43		X		
Schneider, William (Capt)	0	0	0	0	0	0	0	0	0	0	0	0				
Sieban, Edward	0	0	0	0	0	0	0	2	0	3	0	5	X	X	X	
Skrezec, John	11	64.71	25	1	4.167	0	0	2	0	3	0	30	X	X	X	

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtgs	Misc	Training	Drill	Total	Haz	BBP	SHT	Yap Drill
Spanos, James	1	5.882	15	0	0	0	0	1	0	0	0	16				
Staples, Halsey	4	23.53	25	5	20.83	25	0	1	0	3	0	54	X	X	X	
Stoner, Gary	2	11.76	25	1	4.167	0	0	2	0	0	0	27				
Tamin, John	10	58.82	25	5	20.83	25	0	2	0	3	0	55	X	X	X	
Thorp, Thomas (2nd Lt.)	0	0	0	0	0	0	0	0	0	0	0	0				
Urban, Jerome	3	17.65	25	0	0	0	0	1	0	3	0	29	X	X	X	
VanEtten, George	4	23.53	25	1	4.167	0	0	1	0	3	0	29		X	X	
Volinski Jr, Antone	11	64.71	25	1	4.167	0	0	1	0	2	0	28		X	X	
Volinski III, Antone (Warden)	6	35.29	25	1	4.167	0	0	1	0	3	0	29	X	X	X	
Volinski, Darryl (Capt)	0	0	0	3	12.5	25	0	1	0	3	0	29		X	X	
Walker Jr, David	0	0	0	0	0	0	0	0	0	0	0	0				
Watkins Sr, Tom	3	17.65	25	2	8.333	15	0	2	0	1	0	43				
Weingart, Jeffrey (2nd Lt.)	5	29.41	25	5	20.83	25	2	2	0	3	0	57	X	X	X	
White, Kenneth	4	23.53	25	3	12.5	25	0	2	0	3	0	55	X	X	X	
White, Robert	1	5.882	15	0	0	0	0	0	0	0	0	15				
Wright, Richard	11	64.71	25	1	4.167	0	0	1	0	1	0	27		X		
Wright, William	9	52.94	25	1	4.167	0	0	1	0	3	0	29	X	X	X	
Zurek, Gregory	1	5.882	15	0	0	0	0	2	0	3	0	20		X	X	
Zurek Jr, Stanley	1	5.882	15	0	0	0	0	1	0	2	0	18		X	X	

CHIEF WAYDE MANWARING
1ST ASST. CHIEF HARRY BREESE
2ND ASST. CHIEF WAYNE MILLER
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Organized 1845

Greenport Fire Department Monthly Report For the Month of January 2014

Number of calls this month: 42
Number of Calls to Date: 42

Breakdown of calls by signal numbers:

9 (stand-by):	1
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	12
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	24
16-23 (mva, water rescue, misc.):	1
16-59 (routine transport):	0
23 (co detector, medi-vac):	4
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	21
East/West:	21
Other:	0

Total number of Personnel:	686
Number of hours:	29
Total personnel hours:	19894
Average personnel per call:	16
Average call time in minutes:	41.5

Number of calls to Peconic Landing:	10
Number of calls to San Simeon by the Sound:	1

Prepared by: Lucy Clark 2/1/2014

GFD Alarm Report for Month Ending January 31, 2014

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
13-001	1/2/2014	2nd & Broad Sts	4	4:10	4:12	2	16	0	V	Cancelled On Route
13-002	1/2/2014	5th Ave	11	9:20	9:56	36	16	1	V	E/F Poss CVA
13-003	1/3/2014	Pec Lndg Cottages	8	3:28	4:29	61	16	1	E/W	E/F Diff Breathing
13-004	1/3/2014	Main St	7	10:28	11:05	37	16	1	V	E/M Fall
13-005	1/3/2014	Pec Lndg Shores	8	15:46	16:25	39	16	1	E/W	E/M Resp
13-006	1/3/2014	Bayview Ave	7	20:18	20:55	37	16	1	E/W	A/M Sick
13-007	1/4/2014	Front St	32	15:53	16:35	42	23	0	V	Gas Leak
13-008	1/5/2014	San Simeon	14	0:33	0:48	15	13	0	E/W	Auto Alarm
13-009	1/5/2014	Front St	39	11:01	12:37	96	23	0	V	Gas Leak
13-010	1/5/2014	5th St	19	12:41	13:07	26	16	1	V	E/F Med Alert-Sick
13-011	1/5/2014	Pec Landing	30	15:08	15:33	25	13	0	E/W	Auto Alarm
13-012	1/5/2014	4th Ave	26	23:10	23:51	41	16-23	1	V	MVA
13-013	1/5/2014	Corwin St	27	23:37	0:05	28	13	0	E/W	Auto Alarm
13-014	1/6/2014	Front St	6	0:45	1:30	45	16	1	V	A/F Unconscious
13-015	1/6/2014	Carpenter St	42	20:43	21:15	32	13	0	V	Auto Alarm
13-016	1/7/2014	3rd St	13	11:42	12:20	38	16	0	V	A/F Injuries-Unfounded
13-017	1/8/2014	5th Ave	29	9:24	9:50	26	13	1	V	Smoke in Residence
13-018	1/9/2014	Pec Lndg Apts	10	11:43	12:50	67	16	1	E/W	E/M Sick
13-019	1/10/2014	Atlantic Ave	14	0:26	1:17	51	23	0	V	Smoke Odor
13-020	1/10/2014	Middleton Rd	8	11:59	12:25	26	16	1	E/W	E/M Poss Heart
13-021	1/11/2014	West St	7	20:15	20:29	14	16	0	V	False Med Alert
13-022	1/13/2014	Front St	35	15:11	15:36	25	13	0	V	Auto Alarm
13-023	1/13/2014	Front St	30	16:11	16:30	19	13	0	V	Auto Alarm
13-024	1/14/2014	Route 25	30	9:48	10:36	48	13	0	E/W	Auto Alarm
13-025	1/16/2014	Calebs Way	28	10:03	10:23	20	23	0	E/W	CO Activation
13-026	1/16/2014	Pec Lndg Apts	10	11:19	12:09	50	16	1	E/W	E/F Sick
13-027	1/17/2013	Front St	8	7:46	8:23	39	16	1	V	E/M Stroke
13-028	1/18/2014	Atlantic Ave	25	9:23	9:34	11	13	0	V	Auto Alarm
13-029	1/18/2014	Main St	9	14:18	14:41	23	16	1	V	A/F Seizures
13-030	1/20/2014	Blue Marlin Dr	9	8:14	8:48	34	16	1	E/W	E/F Sick
13-031	1/21/2014	Pec Lndg Cottages	6	12:24	13:08	44	16	1	E/W	E/M Sick
13-032	1/21/2014	Sta 1 & 2	8	19:00	0:01	301	9	0	V	Storm Janus S/By
13-033	1/22/2014	Pec Lndg Cottages	6	7:16	7:59	43	16	1	E/W	E/M Diabetic
13-034	1/22/2014	Pec Lndg Café	15	15:51	16:34	43	16	1	E/W	CVA
13-035	1/23/2014	Main St	28	12:00	12:17	17	13	0	V	Auto Alarm
13-036	1/24/2014	Rte 25	26	15:54	16:00	6	13	0	E/W	Auto Alarm
13-037	1/24/2014	Pec Lndg Apts	6	20:29	21:31	62	16	1	E/W	E/F Fall
13-038	1/26/2014	ELIH	19	11:40	11:49	9	13	0	V	Auto Alarm
13-039	1/27/2014	9th St	3	6:38	7:25	47	16	1	E/W	A/M Back Pain
13-040	1/29/2014	Rt 25	8	14:34	15:10	36	16	1	E/W	E/M Head Injury-Fall
13-041	1/31/2014	Pec Lndg Shores	10	12:39	13:16	37	16	1	E/W	E/F Sick
13-042	1/31/2014	Manhasset Rd	6	14:41	15:25	44	16	1	E/W	E/M Sick

Alarms	Signal:	13	16	16-23	23	9	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
42		12	24	1	4	1	686	16	29	1742	41.5	23	21	21	0	

Fire	17	# Calls to Pec. Lndg.:	10	#Fire Calls E/W:	1	#Fire Calls V:	4
Rescue	24	# Calls to San Simeon:	1	#EMS Calls E/W:	15	#EMS Calls V:	9
		#Auto Alarms E/W:	5	#Auto Alarms V:	7		

February 2014
Road Barn
Work Session Report

Tasks Accomplished

1. Cleaned the parks and down town area.
2. Did daily trash removal, and cleaned tops of storm drains.
3. Cleaned drains in the I.G.A Parking Lot with vac on sweeper and by hand.
4. Trimmed trees on Front and Main Streets.
5. Took down x-mas decorations and tree.
6. Picked up 30 tons of cold patch from East Island Asphalt.
7. Picked up 16 yards of sand and salt mix from Southold Town Highway.
8. Plowed on Jan 21 and Jan 22.
9. Plowed again on Jan 23, sanded and salted.
10. Callout on Jan. 25, sanded and salted.
11. Plowed again on Jan. 29, sanded and salted.
12. Called out on Feb. 1 for a dead deer Main street.
13. Called out on Feb. 4, plowed, sanded and salted
14. Called out on Feb. 9, sanded and salted..
15. Cleared big snow piles from parade route.

Water Accomplished

1. Serviced water machine filters weekly as needed.
2. Did water samples.
3. Did water report to Health Dept. (DOH-360)

Equipment Repairs

1. Put new plow blades on G-44 and G-66.
2. Put used trip cylinder on G-66 plow.

Requests

1. Raises for the crew

February 12 , 2014

WORK SESSION REPORT JANUARY 2014 FOR WASTEWATER PLANT AND COLLECTION SYSTEM

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of January, = 7,195,000 gallons.

Average Daily Flow = .232 million gallons day. (MGD). Permit limit = .650 MGD

Total Suspended Solids, (TSS) % removal = 98%. Permit limit = 70%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = 28.5 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 6.5 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 4.5 mg/l, (concentration) and 7.9 LBS/ a day

SLUDGE REMOVAL : During January only 7,000 gallons were hauled from the plant due to removal of sludge in late December. After budget modifications of January, there will be sufficient funds for the remainder of the current physical year.

TREATMENT PLANT : The continuing cold weather has presented numerous problems, both with equipment icing over and changes in the biological processes. However, we have managed to adjust the biological system and that is performing well.

The Huber Head works Screen has been temporarily bypassed due to freezing of the equipment, and we are using the by-pass bar screen. The bar screen is manually raked.

The Ultra Violet replacement parts have been ordered, as the UV fillaments have exceeded 12,000 hrs. O-rings and wipers will be replaced as well. As soon as parts arrive, a time will be set for an on site visit to replace parts and check related software. GA FLEET is the exclusive provider for parts and service of Trojan UV systems, so it is a no bid agreement on parts and preventive maintenance. A letter from UV trojan is attached attesting the sole provider status of GA Fleet. Also attached is the Fleet Pump quote for parts and 2 days on site labor is provided, and a sheet describing service provided during on site visit. Requesting Board approval of parts and maintenance visit.

COLLECTION SYSTEM : We had numerous calls of backups in the collection, system, with about half of them proving not to be a backup in our system. However as soon as the weather get a little warmer, and we do not have frozen manhole covers, we will be pro-actively cleaning the system on a regular basis.

We are ordering a new cutter head for the Jet Router unit. This is for cutting roots.

PUMP STATION GENERATORS : Requesting Board approval to enter into a Preventive Maintenance Agreement with COMMANDER Power systems, to perform preventive maintenance on wastewater system generators. Recommend Commander Power Systems. Quotes provided.

HOSPITABLE PUMP STATION : # 2 circuit control board has been retrofitted and installed.

CONTINUING EDUCATION FOR ADAM HUBBARD : Requesting Board approval for Adam Hubbard to take the Grade Three Supervision and Technical Operations Course June 9th thru June 13th 2014, at Morrisville State College, Morrisville, NY.

Cost of course, \$575.00.

Five nights lodging at the Braeloch Inn, (used for Morrisville classes), at \$75.00 per night, \$375.00

There are sufficient funds in acct. # G 8110.407 (Employee Training) for this purpose.

This is a required course for Grade 3-A certification.

Ray Dunbar

February 12, 2014

RE: Trojan Systems UV3000Plus™

To Whom It May Concern:

In the Engineered Submittal Package for the Trojan UV3000Plus™ System, Trojan provided an equipment performance guarantee stating that the system will meet the required level of disinfection provided that the system is operated and maintained in accordance with recommendations made by Trojan Technologies.

In order for this equipment guarantee to be maintained, it is imperative that the appropriate components and replacement parts be used in the system. There are key replacement parts and system components that directly influence the performance and reliability of the system. Among these critical replacement parts are the UV lamps, electronic ballasts, printed circuitry etc. Without using lamps, ballasts, and other components that are approved and validated by Trojan Technologies, we cannot guarantee that the system will provide the required germicidal output.

In order to keep the equipment performance guarantee intact, specialized system components may be purchased and contracted from our manufacturer representative in your province.

G.A. Fleet Pump and Service Group Inc. is the exclusive manufacturer representative for parts and service in the state of New York.

If you have any questions regarding this matter, or require any additional information please do not hesitate to contact me at 1-800-291-0851.

Regards,

Heather Wilcox

**Municipal Territory Representative
TROJANUV / SALSNES FILTER**

Email: easternus@trojanuv.com

Tele: 800-291-0851 option 1,F 800-291-0127

Cell: 226-448-0918

www.trojanuv.com

www.salsnes-filter.com

Quotation from: FLEET PUMP and SERVICE GROUP, INC.

An affiliate of G.A. Fleet Associates, Inc.

Date: 20-Sep-2013
 QUOTE Number: 092013DG1



DARIA GASCHLER-SERVICE GROUP
 100 CALVERT STREET
 HARRISON, N.Y. 10528
 914 835-3801 Tel.

TO: VILLAGE OF GREENPORT

914 835-2946 Fax

ATTN: RAY DUNBAR

dgaschler@fleetpump.com
www.gafleet.com

TEL: 631-926-2030

MFR. TROJAN

FAX:

MODEL UV3000+07

via email: wwtp@greenportvillage.org

SERIAL # 511576

We are pleased to submit the following bid for materials:

<u>TERMS</u>		<u>EARLIEST SHIP</u>	<u>FOB</u>	<u>SHIP VIA</u>	<u>PARTS PERSON</u>
N30		2 WEEKS A.R.O.	SP	UPS	dg
<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>PRICE EACH</u>	<u>EXTENDED PRICE</u>
1	40.00	794447-ORD LAMPS	ea	333.00	13,320.00
2	12.00	316136 LAMP SLEEVES	ea	103.00	1,236.00
3	2.00	015239 SENSOR SLEEVES	ea	123.00	246.00
4	5.00	316144P SLEEVE O'RINGS (PKG OF 10)	ea	5.25	26.25
5	1.00	901507 GALLON ACTICLEAN	ea	166.00	166.00
6	1.00	005066 GREASE	ea	23.00	23.00
7	2.00	915378 BALLASTS	ea	747.00	1,494.00
8	4.00	015244 SENSOR SLEEVE WASHER	ea	6.50	26.00
9	1.00	LABOR - 2 DAYS (includes travel & hotel stay (2 nights))	ea	3,800.00	3,800.00

Fed. Tax ID 13-2814887 Tax rate: 0 % Subtotal 20,337.25
 TAX EXEMPTION CERTIFICATES MUST BE ON FILE. QUOTE IS VALID FOR 30 DAYS Tax
 WHEN EQUIPMENT HAS BEEN RELEASED AND READY TO SHIP FROM THE FACTORY IT IS THE CUSTOMERS Total #VALUE!
 RESPONSIBILITY TO ACCEPT DELIVERY. THE MANUFACTURER OR THE FLEET COMPANIES WILL NOT HOLD EQUIPMENT.
 Please forward a Purchase Order or Authorization on your Letter head, if you wish to proceed with the above proposal.

GENERAL TERMS and CONDITIONS

- During all visits to the jobsite, a representative of the owner must be present who is familiar with all alarm systems, and the normal operation of the equipment. It will be the responsibility of the owner's representative to insure that all alarms are disabled for testing purposes, if so desired.
- The purpose of the inspection and diagnostic procedure is to demonstrate to the owner's representative's satisfaction the mechanical and electrical integrity of each system at the time of inspection and under the limited conditions of the diagnostic procedures. These tests are not intended to replace, nor conform to any Federal, City, State, or Underwriter's requirements, or any other agency requiring testing of this equipment. **The Fleet Companies** will not be liable for any equipment failure, nor any subsequent damage that may occur during the testing procedures.
- In the event that during the testing procedures outlined above it is determined that a particular system, or component of a system is in need of repair or replacement, **The Fleet Companies** will provide estimate of repair or replacement for the Owner's consideration. This agreement in no way obligates the Owner or his representative to contract **The Fleet Companies** for any repairs.
- This rate is for labor, travel time, and travel expenses only, and does not include the cost for any parts that may be needed to replace damaged or worn items, except as indicated in the performance schedule. Any additional repairs (labor and/or parts replacement) will be performed only by written authorization and will be an additional charge at standard rates. All emergency calls and unscheduled repairs are in addition to this periodic preventative maintenance agreement, but will be given highest priority.
- Performance of this agreement does not include any repairs or replacement parts which may be required due to fire, accident, casualty, freeze-ups, clogged drain lines, compressor or equipment failure, nor refinishing damage to interiors or exteriors of cabinets.

February 12th, 2014

Page 1 of 2

PREVENTATIVE MAINTENANCE AGREEMENT

Agreement With: (Billing Address)

Village Of Greenport

Attt: Ray Dunbar

236 Third Street

Greenport, NY 11944

Phone: 631-477-0390

Generator Location:

Various Locations See Attached List

Email: wwtp@greenportvillage.org

DESCRIPTION OF SERVICE for a MAJOR

- INSPECT WIRE HARNESS
- INSPECT SET FOR EXCESSIVE WEAR
- TEST VOLTAGE & ADJUST
- SET ENGINE SPEED TO SPEC
- ADJUST TIMING & AUTO IDEL
- ADJUST CARBURETOR/GOVERNOR
- CLEAN BATTERY TERMINALS
- RUN GEN SET AND TEST
- TEST EMERGENCY SWITCH
- RESET TIME CLOCK
- CLEAN GENSET AND AREA
- DRAIN OIL AND REPLACE WITH NEW
- CHECK ANTIFREEZE LEVEL
- CHECK COOLING SYSTEM
- CHECK OIL LEVEL
- CHECK FOR OIL LEAKS
- CHECK BATTERY LEVEL
- CHECK BATTERY TERMINAL
- CHECK PLUG CONNECTIONS
- CHECK FUEL LINES
- CHECK AIR FILTER
- CHECK TRANSFER SWITCH
- CHECK EXHAUST

PERIODIC MAINTENANCE: (1) Major Tune-Up Service – Price & Locations Listed on Page Two

1. Price includes labor and travel time for service mentioned only. Any service calls outside the scheduled Major & Minors Inspections are additional at prevailing rate.
2. Parts and/or lubricants included in the (1) Major is Air Filters, Oil Filters, Fuel Filters, Spark Plugs and Oil used for a major. Any additional parts or labor that may be required during our inspections are additional at prevailing rate.
3. Emergency service between scheduled service dates will be provided at rates in effect at time of service for labor, parts and travel.
4. Please note that this agreement is automatically self-renewing, unless cancelled in writing with thirty (30) Days notice by either party. Rate subject to review and change on an annual basis.
5. Balances are to be paid within 30 days of invoice date. Commander Power Systems reserve the right not to provide our service to maintain the generator if an outstanding balance is due.

Initial Page 1: _____

<i>Location</i>	<i>SIZE</i>	<i>MAKE</i>	<i>Annual Cost</i>	<i>Months PM Performed In</i>
Claudio's	45KW	Kohler	\$550.00	March- Major
Hospital	40 KW	Kohler	\$545.00	March - Major
Peconic Landing	80 KW	Kohler	\$565.00	March- Major
Central Station	60 KW	Atlantic Detriot	\$535.00	March - Major
Final Station	300 KW	Spectrum	\$950.00	March - Major
Inwoods	40 KW	Spectrum	\$595.00	March - Major
Cliffside	25 KW	Kohler	\$335.00	March - Major

Total 4,075

AGREEMENT SIGNATURE _____

SUBMITTED BY: *Jamie Booth*

PRINT NAME: _____

AGREEMENT DATE _____

While periodic service and maintenance should result in maximum availability of generating equipment, COMMANDER POWER SYSTEMS makes no warranties or guarantees as to availability of factory parts or lost of use of equipment covered under this agreement.



GenServe

STANDBY POWER MAINTENANCE AGREEMENT

This Agreement made this 5th day of February, 2014, by and between GenServe, Inc., (hereinafter called GenServe) and Village of Greenport, (hereinafter called Customer.)

Location: **Various Locations**

Contract Term: **One (1) Year Term**

This Agreement is written to provide the Customer with periodic maintenance service for the following listed equipment.

GenServe agrees to provide and arrange for said maintenance service.

<u>Make</u>	<u>Model</u>	<u>Generator S/N</u>	<u>KW Rating</u>	<u>A Service</u>	<u>B Service</u>
-------------	--------------	----------------------	------------------	------------------	------------------

- See attached breakdown

GenServe shall perform "A" service (1) time per year on a pre-arranged schedule.

GenServe shall perform "B" service (1) time per year on a pre-arranged schedule.

Customer will pay GenServe the sum of: \$ 4,915.00 per "A" Service

Customer will pay GenServe the sum of: \$ 2,080.00 per "B" Service

Total Annual Maintenance: \$ 6,995.00

In addition, sales tax will be charged if applicable.

Branch Office
341 Kaplan Drive – Unit 1
Fairfield, NJ 07004
973.614.0091

Corporate Office
100 Newtown Road
Plainview, NY 11803
631.435.0437

Branch Office
115 Twinbridge Drive
Pennsauken, NJ 08110
856.768.2367



GenServe

All Invoices are due and payable within thirty days of receipt. A Credit Card Authorization form is attached and needs to be filled out if that is your preferred method of payment. Card will be charged after each service is performed.

See attached Preventative Maintenance Checklist for complete listing of services rendered and for contract Terms and Conditions.

Additional repairs that are found while performing the A or B service will be brought to the Customer's attention. GenServe will make such repairs only at the Customer's request. All such repairs will be invoiced separately at standard rates and prices for parts and labor.

GenServe shall notify the Customer prior to entering upon premises. Customer shall give GenServe access to the equipment for the purpose of performing maintenance service.

GenServe shall provide the Customer a complete written report of all work performed, as well as, conditions found. Copies of all lubricating oil, coolant and fuel oil analysis shall also be provided as requested.

GenServe is available to provide Customer with twenty-four (24) hour emergency service. Emergency phone numbers will be made available. These services are NOT included in this Maintenance Agreement and will be billed at our current labor rates.

GenServe is an Equal Opportunity Employer.

In witness whereof, the parties have caused this Agreement to be duly executed and delivered by their power and duly authorized officers as of the day and year first above written.

GenServe, Inc.

Village of Greenport

CL

By: _____

Christopher Lyons
Sales Manager
clyons@genserveinc.com

By: _____

02/05/2014

Date: _____

Date: _____



PREVENTIVE MAINTENANCE CHECK LIST

ALL ITEMS CHECKED IN COLUMN "A" ARE PERFORMED WHEN FULL PM IS DONE.

ALL ITEMS CHECKED IN COLUMN "B" ARE PERFORMED WHEN VISUAL PM IS DONE.

	A	B	
1.	(X)	()	CHANGE LUBRICATING OILS
2.	(X)	()	CHANGE LUBE OIL FILTERS
3.	(X)	()	PERFORM LABORATORY ANALYSIS OF USED OIL
4.	(X)	()	CHANGE FUEL OIL FILTERS
5.	()	()	CHANGE AIR FILTER
6.	(X)	(X)	INSPECT AIR FILTER
7.	()	()	ADJUST VALVE
8.	(X)	(X)	CHECK COOLANT LEVEL & DEGREE OF PROTECTION
9.	()	()	DRAIN & FLUSH COOLANT SYSTEM & REFILL WITH 50% ANTIFREEZE SOLUTION
10.	(X)	()	PERFORM LABORATORY ANALYSIS OF COOLANT SAMPLE
11.	(X)	(X)	INSPECT & ADJUST FAN BELTS
12.	(X)	(X)	CHECK FLEX CONNECTIONS & MOUNTINGS
13.	(X)	(X)	CHECK OPERATION OF JACKET WATER HEATER
14.	(X)	(X)	CHECK BATTERY LEVEL & MAINTAIN
15.	(X)	(X)	CHECK OPERATION OF BATTERY CHARGING EQUIPMENT
16.	(X)	(X)	LUBRICATE NECESSARY FITTINGS
17.	(X)	(X)	INSPECT GOVERNOR LINKAGE, OIL LEVEL & CONTROL
18.	(X)	(X)	INSPECT ELECTRONIC GOVERNOR CONNECTIONS
19.	(X)	(X)	REPAIR MINOR COOLANT, LUBE & FUEL LEAKS
20.	(X)	(X)	INSPECT DAY TANK & PUMP CONTROL
21.	()	()	INSPECT SPARK PULGS, MAGNETO & COILS
22.	(X)	(X)	DRAIN CONDENSATE FROM DAY TANK IF ACCESSIBLE
23.	(X)	(X)	CHECK OPERATION OF REMOTE FANS, PUMPS & LOUVERS
24.	(X)	(X)	INSPECT GENERATOR SLIP RINGS – CLEAN IF NECESSARY
25.	(X)	(X)	OPERATE ELECTRIC SET & CHECK OR RESET FOR CORRECT VOLAGE & FREQUENCY
26.	(X)	(X)	CHECK AUTO START STOP MODE
27.	(X)	(X)	SIMULATE EACH SAFETY SHUTDOWN
28.	(X)	(X)	TEST FAULT LAMPS & REPLACE BAD BULBS
29.	(X)	(X)	LOAD TEST MACHINE & CHECK OPERATION OF TRANSFER SWITCH (THIS WILL BE DONE ONLY WITH THE PERMISSION OF THE ENGINEER ON DUTY)



GenServe

GenServe Inc.
80 Sweeneydale Avenue
Bay Shore, NY 11706
1.800.247.7215
631.435.0437
Fax 631.435.2273

www.genserveinc.com

<u>Location</u>	<u>Model</u>	<u>"A" Inspection (MAJOR PM)</u>	<u>"B" Inspection (MINOR PM)</u>	<u>Total Annual Cost (1A, 1B)</u>
Final Station	Kohler 300REOZD	\$ 1,240.00	\$ 390.00	\$ 1,630.00
Claudios Station	Kohler 45RZG	\$ 600.00	\$ 260.00	\$ 860.00
Peconic Landing	Kohler 80RZG	\$ 625.00	\$ 260.00	\$ 885.00
Central Pump Station	Detroit 1035-7000	\$ 775.00	\$ 390.00	\$ 1,165.00
Hospital	Kohler 30ROZJ	\$ 575.00	\$ 260.00	\$ 835.00
Cliff Side	Kohler 25RZGB	\$ 550.00	\$ 260.00	\$ 810.00
Nursing Home	Spectrum 20DSEJB	\$ 550.00	\$ 260.00	\$ 810.00
		\$ 4,915.00	\$ 2,080.00	\$ 6,995.00

Branch Office
209 River Road
Clifton, NJ 07014
973.614.0091

Corporate Office
80 Sweeneydale Avenue
Bay Shore, NY 11706
631.435.0437

Branch Office
115A Twinbridge Dr.
Pennsauken, NJ 08110
856.324.0459

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- [Courses](#)
- [Wastewater Treatment Registration](#)
- [Water Treatment Registration](#)
- [Contact](#)

- [Driving Directions](#)
- [Places to Stay](#)

- [Morrisville State College](#)

Thank You

Thank You For Your Registration

Thank you for registering with the ETC. Your order has been accepted and will be processed within the next 5 business days. If you submitted an email address, you will receive a confirmation email which will serve as your receipt. Otherwise, please print this page and retain it for your records.

If you chose to pay by credit card, your order is complete. If you chose to pay by PO, voucher, or check, you must send payment to:

Morrisville State College
Environmental Training Center
Crawford Hall
Morrisville, NY 13408

Order Info:

Thank you for registering for an ETC course.

Your registration was successfully submitted on 12/16/2013

Registration Details:

You registered for the following courses:

Grade 3 Supervision and Technical Operations on Jun 9 - 13, 2014 :: \$575.00

Your Personal Details:

Hubbard, Adam J.

Your DOB: 07/06/1978

Your Employer: Village of Greenport

Other Information:

Your Address: 325 South St.

Your City: Greenport

Your State: NY

Your Zipcode: 11944

Work Address: 236 Third St.
Work City: Greenport
Work State: NY
Work Zipcode: 11944

Contact Information:

Email: skartissue@msn.com
Your Phone: 631-765-8743
Work Phone: 631-466-1978
Fax: none

Payment Information:

Total Payment: \$575.00
Payment Type: povoucher

Mail Payment To:

Morrisville State College
Environmental Training Center
Crawford Hall
Morrisville, NY 13408

Morrisville State College | ETC - Crawford Hall | Morrisville, NY 13408 | 1-800-258-0111
Morrisville State College is a unit of the State University of New York

Electric Department Report for January 2014

The Electrical Contractors were here for several days during the month, working a couple projects.

A&E Testing 8 days on site

They were doing the commissioning work on the new transformer and the switch gear for the second feed for the Village.

Elemco 7 days on site

They were working the punch list provided by Genesys Engineering and other wing points for control. The breaker for generator #6 was pick-up and sent out for service, it is expected to be possibly the 3rd week of February.

Genesys Engineering 3 day on site

Genesys Engineering meet with A&E Testing, about the commission test requirements and how the changes might be addressed. Another day they were working with Elemco on control wiring. And lastly Bob Braun and 2 other engineers were here getting info and site data for the new cooling tower.

GE Energy Carl Chermak

GE Energy was asked to come out and check the program in the meter at Greenport School, it was found that the meter display was not set up correctly, by not having all the needed display info on the meter, this was fixed and the School is pleased with the change, (note: the meter was collecting all the data but was not told how to display it for us and the customer)

The Christmas lights were removed from the tree, and poles.

One new electric service also.

Monthly Stats

- Power usage for the month
 - Maxim usage day
 - January 26 107.55 Mwh
 - Minimum usage day
 - January 27 15.35 Mwh
 - Average usage for the month per day
 - 66.87 Mwh
- Flickering light calls
 - 3
- Street light repairs
 - 8
- CATV service issues calls
 - 1
- Customers shut for none payment
 - 2 shut for none payment and 3 were restored for payment

meter dept report – February - 2014

all meters have been read

all meter orders have been done

assisted Road Dept in plowing

still searching for replacement vehicles



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**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: February 11, 2014
Meeting: February 18, 2014 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Robert Brandt, *Deputy Treasurer*
From: Robert Brandt, *Deputy Treasurer*
Department: Treasurer's Department

Treasurer's Work Session Report February 2014

Work Session February 18, 2014

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA TO:

- Budget Modifications as submitted by Departments
- Request a resolution decreasing appropriations in A.1325.200 (Treasurer's Equipment) by \$ 600.00, and increasing appropriations in A.1325.400 (Treasurer's Contractual Expense) by \$ 600.00 (see attached budget mod work sheet)
- Request a resolution approving the fulfillment of the open Village Deputy Treasurer position, and directing Village Clerk Pirillo to notice the open position accordingly.
- Request a resolution authorizing Stephen Gaffga and Linda Topalian to attend the three day Basic Accounting School sponsored by the New York State Office of the Comptroller at the Town of Brookhaven Town Hall on March 19 - 21, 2014 at a cost of \$ 100.00 per person, plus applicable mileage expenses, to be expensed from A.1325.400 (Treasurer's Contractual Expense).
- Request a resolution authorize the hiring of East End Accounting Services, Inc. to provide budget preparation and

consulting services at a rate of \$ 60.00 not to exceed 30 hours, to be expensed from

A.1325.100 (Treasurer's Personnel Services)

DEBT SERVICE PAYMENTS

- **January 29, 2014** - 2012 Bond Payment of \$ 40,550.00
- **January 22, 2014** - 2014 Bond Issue Closing - Principal amount of \$ 3,540,000.00, at an interest rate of 2.25% - 4.25%

SIGNIFICANT COLLECTIONS

- Tax Collections of 2013-14 as of February 1 -\$ 1,099,478.11
- Rents Received -December 2013 - \$ 67,552.90 YTD - \$576,025.70
- Utility Billing - \$ 480,015.77
 - See attached Billing Statistics Report

INFORMATIONAL:

- Report - Cash Holdings - See attached

Attachments:

BANK BALANCE SHEET - JANUARY 2014 (XLSX)
BILLING STATISTIC REPORT - JAN 2014 (PDF)
BUDGET MOD 1019 (PDF)
Budget Adjustment Form Work Session 2_18_2014 trans # 1020 (PDF)

Money Market Account				
GENERAL FUND	798,344.73	A.0201.130		
WATER FUND	100,392.14	F.0201.130		
Total of MM	898,736.87			898,736.87
Certificate of Deposit Accounts				
Greenhill Cemetery	33,125.30	A-0201100		
NYC Dec Consent Order	31,049.69	G-0201000		
Sewer Fund III	353,402.58	G-0201130		
General Fund III	500,129.07	A-0201000		
Water Fund	200,197.33	F-0201000		
Total of CD's	1,117,903.97			1,117,903.97
CLARKS BEACH/ MITCHELL PARK DEBT				
	467,716.79	BUSINESS SAVINGS		
	400,067.17	MUNICIPAL JUMBO		
	867,783.96	A.0201.120		867,783.96
			TOTAL	8,873,499.87

EOM Billing Statistics Report

Rate# - Description	Bills	Min. Bills	Usage	Charge	Demand	Contract	PCA	Comm Tax	Res Tax	Total
2 - Electric - Flat Charge	13	0	0	0	0	595.38	26,681.75	8.40	3,230.99	603.78
9 - Residential (1, 1)	1323	0	946988	107,861.27	0	0	78.08	6.34	137,774.01	259.60
10 - Water Heating (2, 2)	13	0	2771	175.18	0	0	12,714.44	1,550.85	63,992.00	40,902.52
11 - All Electric (3, 3)	333	0	451254	49,726.71	0	0	1,455.23	176.44	7,399.84	897.22
13 - Demand - Class 3 (5, 5)	5	0	350000	19,565.00	937.8	11,019.16	63.02	27.64	150.00	150.00
14 - Village St. Lighting (6, 6)	5	0	51647.4	5,944.61	0	0	484.41	4,796.58	252,454.56	2,371.50
15 - Town St Lighting (7, 7)	1	0	6262.2	720.78	0	0	0	0	0	0
19 - Traffic Lights (11, 11)	1	0	844	100.91	0	0	0	0	0	0
20 - Contract St Lighting (12, 12)	2	0	252	0.00	0	0	0	0	0	0
21 - Sterling Harbor (13, 13)	2	0	2236.5	257.42	0	0	0	0	0	0
66 - Reconnection Fee	2	0	0	0	0	150.00	0	0	0	0
3 - Sewer - Flat Charge	1700	0	1812335.1	184,351.88	937.8	11,019.16	484.41	4,796.58	252,454.56	2,371.50
4 - Sewer - Flat Charge	45	0	0	2,371.50	0	0	0	0	0	0
23 - Sewer - VILL 3/4" W/SEWER (14, 14)	1	0	0	63.70	0	0	0	0	0	0
25 - Sewer - VILL 1" W/SEWER (15, 15)	866	620	3032.9	41,758.50	0	0	0	0	0	0
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	29	16	283.9	3,295.40	0	0	0	0	0	0
29 - Sewer - VILL 2" W/SEWER (17, 17)	12	6	255.6	2,917.08	0	0	0	0	0	0
31 - Sewer - VILL 3" W/SEWER (18, 18)	26	14	-321.3	-2,933.52	0	0	0	0	0	0
33 - Sewer - VILL 4" W/SEWER (19, 19)	1	1	0	35.04	0	0	0	0	0	0
54 - Sewer - OUTSIDE RES SEWER (50, 50)	2	2	3.6	70.08	0	0	0	0	0	0
57 - SPLIT SEWER BILLING (52, 52)	76	65	634.9772	11,706.88	0	0	0	0	0	0
62 - DRIFTWOOD COVE 52	1	0	14	0.00	0	0	0	0	0	0
63 - DRIFTWOOD COVE 48	1	1	135.3132	2,735.20	0	0	0	0	0	0
64 - PECONIC LANDING 253	1	1	127.2348	2,577.40	0	0	0	0	0	0
65 - CLIFFSIDE CONDOS-SEWER	1	1	880	13,307.80	0	0	0	0	0	0
5 - Water - Flat Charge	1063	728	5058.2252	81,587.06	0	0	0	0	0	0
22 - VILL 3/4" W/SEWER (14, 14)	20	0	0	485.25	0	0	0	0	0	0
24 - VILL 1" W/SEWER (15, 15)	871	286	3356.6	19,331.89	0	0	0	0	0	0
26 - VILL 1 1/2" W/SEWER (16, 16)	28	8	331	1,372.62	0	0	0	0	0	0
28 - VILL 2" W/SEWER (17, 17)	13	8	289	1,305.78	0	0	0	0	0	0
30 - VILL 3" W/SEWER (18, 18)	27	21	-357	-724.20	0	0	0	0	0	0
32 - VILL 4" W/SEWER (19, 19)	1	1	0	36.90	0	0	0	0	0	0
46 - VILLAGE 1 1/2" (42, 42)	2	1	73	250.74	0	0	0	0	0	0
47 - VILLAGE 2" (43, 43)	1	1	0	36.90	0	0	0	0	0	0
48 - VILLAGE 3/4" (44, 44)	8	5	463	1,906.80	0	0	0	0	0	0
49 - VILLAGE SEWER ONLY (45, 45)	85	73	188	1,876.74	0	0	0	0	0	0
52 - FIRE SPRINKLERS (49, 49)	4	0	0	0.00	0	0	0	0	0	0
53 - OUTSIDE RES SEWER (50, 50)	21	0	0	0.00	0	0	0	0	0	0
12 - Commercial (4, 4)	72	0	691.152	0.00	0	0	0	0	0	0
16 - Operating Municipal (8, 8)	1153	404	5034.752	25,879.42	0	0	0	0	0	0
17 - Water Department (9, 9)	372	0	693310.8	78,808.41	0	0	19,534.62	6,359.50	104,702.53	25,879.42
18 - Sewer Department (10, 10)	17	0	28212	3,230.01	0	0	794.92	0	4,024.93	4,024.93
electric-small commercial	3	0	1680	217.05	0	0	47.34	0	264.39	264.39
Grand Total	402	0	804419.8	91,069.99	0	0	2,288.36	6,359.50	11,102.88	11,102.88
electric-small commercial Total	4318	1132	2626847.8772	382,888.35	937.8	11,019.16	73,722.39	6,843.91	4,796.58	480,015.77



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Ext. 209

**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: February 13, 2014
Meeting: February 18, 2014 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Jeanmarie Odden, *Deputy Clerk*
Department: Village Clerk's Office

Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on February 18, 2014

Report of Sylvia Lazzari Pirillo, Village Clerk and

Jeanmarie Odden, Deputy Village Clerk

Utilities Payments / Collections / Financial

- o The Annual Single Audit for 2013 was certified and sent to the Federal Audit Clearing House on January 24th.
- o A check for \$ 575 was received from a local contracting firm as compensation for a [recently planted] felled tree.

Insurance

- o The CBIZ building analysis resulted in the discovery that the: meter shed, garage on Moore's Lane, and construction trailer were not previously included in our policy. They are now covered, at the recommendation of our insurance broker, at a total cost of approximately \$ 450 for one year.
- o Our PERMA Loss Evaluation Report was received on January 31st, and the village scored 90 (of a maximum 100) points.

Forms and Applications

- The Clerk's Office assisted the Recreation Department with updating the 2014 Summer Camp Application, which is also posted on our web site.

Contracts and Agreements

- The M/WBE Utilization Plan as submitted by D&B (for the Water Quality Improvement / Bioretention) was approved by the EFC on 1/22. The approval was forwarded to Dennis Kohler of D&B on that same day.
- The Engineering Agreement and first amendment to the Water Quality Improvements Grant were found to be acceptable by the EFC, written confirmation of which was received on January 27th.
- The fully executed Notice to Proceed - re the Water Quality Improvements - was received on 1/21 from D&B.
- The Notice to Proceed for the Eastern and Western Sewer Study grants were sent to D&B on the 24th of January.
- A copy of the fully executed contract with AET Testing was sent to AET as requested.
- The equipment on site, belonging to Nextel, will be removed by Nextel on/around mid-May. Nextel will contact the Village one week prior to the scheduled removal.
- The fully executed Power Plant Phase II contract between the Village and Genesys was scanned and sent via mail to Genesys Engineering.
- The M/WBE Utilization Plan approval letter [for the Water Quality Improvements] was sent to D&B and the NYSEFC.

Request for Proposals

- The RFP for the Storm Mitigation Loan Program was opened on 1/22. There was one responder - Cashin Associates. The corresponding contract between Cashin Associates and the Village of Greenport was fully executed on February 12, 2014.
- The turn-out gear RFP was noticed, and is returnable at 2:00 p.m. on March 3rd.

Liquor License Application(s)

- o Renewal notice for Triangle Yacht Club
- o New application for Two Tall & Handsome (Brix and Rye)

Public Hearing Notice(s) / Legal Notices

- o The tentative budget hearing has been scheduled for April 7, 2014 at 5:00 p.m. at the Old Schoolhouse, and will be noticed accordingly.

Resolution(s) requested

RESOLUTION amending Resolution # 11-2013-20 from the November 25, 2013 regular meeting of the Board of Trustees as follows: Resolution awarding the contract for the removal of Village trees and stumps to Chris Mohr Lawncare & Landscaping, Inc. for a total price of \$ 3,350.00.

RESOLUTION ratifying the attendance of Jeanmarie Oddon and Deborah Boyle at the New York Conference of Mayors 2014 Village Election Webinar from 10:00 a.m. to 11:00 a.m., on January 31, 2014, at a cost of \$ 15.00; to be expensed from line item number A.1410.400 (Clerk Contractual Expense).

RESOLUTION approving the Public Assembly Permit Application as submitted by the Greenport Fire Safety Education and Fire Police, for the use of the Polo Grounds at Moores Lane, for the annual circus fundraiser, from 4 p.m. through 10 p.m. on July 24, 2014 and July 25, 2014.

RESOLUTION authorizing the attendance of Eileen Wingate at the Environmental Health and Safety Code Conference at Stony Brook University on March 18, March 19, and March 20, 2014 at a conference cost of \$ 200 plus applicable meal charges, to be expensed from line item number A.3620.400 (Safety Inspector Contractual Expense).

Attachments:



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**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: February 13, 2014
Meeting: February 18, 2014 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk's Office

Village Administrator Work Session Report

MONTHLY REPORT - January 15 - February 12, 2014

DAVID ABATELLI - VILLAGE ADMINISTRATOR

CODE ENFORCEMENT/BUILDING DEPARTMENT

See Eileen's report and attachments.

We are getting close to the roll-out of the rental law program implementation.

The Building Inspector will now be attending training at Stony Brook University from March 18 - 20. Last month, training in NYC was approved; but the SBU training is for more credits at a lower total cost.

RECREATION PROGRAMS - AFTER SCHOOL PROGRAM

See Cathy Matthews' report.

Recreation Center revenue was up from last year, helping to balance out the season.

GREENHILL CEMETERY

There was a short meeting continuing the discussion of clearing some of the invasive plants and repair of some damaged monuments once the weather conditions improve.

GREENPORT HOUSING AUTHORITY

See attached January meeting minutes.

MITCHELL PARK MARINA, CAROUSEL, McCann CAMPGROUND & ICE RINK

See Marina Manager's report.

Please note a request to increase the transient mooring rate from \$1.00 to \$2.00 per foot with a maximum boat length of 40 feet for any mooring.

On the east pier in the Marina, we need to establish rates for boats 75 feet or more in length, to a flat \$4.00 per foot per night; and electric rates at \$75.00/cord/night for 100 amp, 240-volt single phase and \$150.00/cord/night for 100 amp, 480-volt three phase power.

(For clarification any boat 75 feet or more cannot fit on the floating docks and must tie to the pier where the available power now exists.)

See attached revenue sheets.

The Carousel income was off from last year due to the inclement weather in January. For late February or March, we are planning on the inspection and possible replacement of a large washer that supports the bulk of the weight of the ride. This work should be completed without affecting our weekend operation.

The Marina is closed for the season, but we continue to get reservations for 2014.

The poor weather has stopped the construction of a shed to enclose the power distribution panels on the west side of the Marina Office building. Most of the cost

for this will be paid as part of the Bancker Electric contract, with the remaining to be paid from the Marina Electric Upgrade Project cost. Total cost is estimated at \$10,000.00.

JR Holzmacher has submitted a final invoice for the engineering work related to the Marina electrical upgrade. The final cost of the project is approximately \$ 34,000; as opposed to the original approved estimate of \$14,550.00; which focused on the floating docks. The dramatic shift in cost resulted from the project evolving dramatically from the original project as approved in 2011, as we shifted the emphasis and bulk of actual work from the floating docks to the east pier over the past two and a half years.

McCann Campground is closed for the season.

The Ice Rink had a very poor month, again owing to the weather (warm and cold). Although we were able to clear snow and usually had favorable ice conditions, people simply do not want to skate when it's very cold, wet or windy. We had some good days but mostly on a day by day basis fewer people used the rink.

Hockey is well attended, but is paid for via season passes. February started out strong, so we reserve hope for the Winter Break week. We will stay open into March as long as the weather permits.

OLD SCHOOL HOUSE RENOVATION

Dave Berson continues the Saturday morning marine science program for the Winter. The Stirling Historical Society continues to hold meetings at the Schoolhouse. The North Fork Promotion Council held their annual meeting at the Schoolhouse on January 29th.

Gail Horton is continuing to obtain Oral Histories from local elders as part of the Interpretive Center component of the Schoolhouse.

We are in the process of closing out this grant. The existing contract ended on December 31, 2013. We have received 90% of the State reimbursement. The final 10% will be released at the close-out.

LWRP UPDATE

The Village and NYSDOS now have the final draft of the LWRP. After DOS legal reviews it, they will release it to interested agencies for the 60-day review period and place it on their website. We already have it on our website and in the office for local review and comment.

HARBOR DEPARTMENT

See the marina/ harbor manager report.

ECONOMIC DEVELOPMENT AND MARINA BULKHEAD STUDY GRANTS

We made some progress on the Marina Bulkhead study this month. We will continue to work on both projects with the help of the Village Attorney and Village Clerk. The Economic Development RFP might also need some additional input from the BID prior to finalization.

ROAD and SIDEWALK repairs

We are now getting close to the time for the March, April, May sidewalk and road work. We should begin the project selection process and get our bid process started.

Our Highway Department seems to have solved the drain overflow problem at the IGA entrance off South Street.

OTHER MISCELLANEOUS ACTIVITY

The Village Electric Department has provided me with information on proposed street lights for the Suffolk County Downtown Lighting Grant Project. One of the lights is located at the corner of 3rd and South Streets. They recommend two different levels of brightness - one for residential streets and a brighter model for commercial.

With the Village Clerk and Attorney, we are applying to NYSOGS to renew our underwater land grant for Mitchell Park Marina and the mooring field west of the breakwater.

REQUESTED RESOLUTIONS

Motion to Authorize Building inspector Eileen Wingate to attend a Code Enforcement Training Class on March 18,19,20, 2014 at a registration cost of \$200.00.

Attended: Planning, Housing Authority, Carousel, Greenport improvement, Greenhill meetings.

Respectfully,

David Abatelli / Village Administrator

Attachments:

Recreation Cathy Matthew Report (PDF)

Building Department Report for January 2014

1. Relative to the new Rental Permit Law: As per a meeting with the Mayor, The rental permit application and instructions are being fine tuned for a roll out day March 1st, 2014. It was decided that property owners would be notified by mail to complete their applications and schedule inspections. Landlord notification will be done by district, starting in the south of the Village working north. I expect to be able to roll out a different district once every 30 days.
2. Stony Brook University scheduled a training conference for March 18-20. This program is offering 24 credits for a 3 day conference. I will be commuting with the CEO's from Southold town and will not attending the NYC training approved last month.
3. There is an ongoing conversation among the building inspectors in Suffolk County. Recently the question of expirations and renewals of building permits was discussed. For the past several months I have been following the protocol worked out by the Town of Southold, but our code does not address this issue. It would be appropriate to modify this procedure to cover all bases. It has also come to my attention that many other municipalities have set up a fee schedule for items that require more intensive review and additional inspections, such as Ansell systems and fire suppression systems. Perhaps this is something the Village Code Committee should consider.
4. 47 Appearance tickets were written for the storms on 1/3/14 and 1/10/2014. 10 Orders to remedy Violation were issued to commercial properties that neglected to shovel snow from their sidewalks. The procedure for issuing the parking violations is time consuming and needs to be more stream lined.
5. Of the cars that were identified for ticketing-
 - a. 2 tickets were unable to be written as the Police Dept has no information on the plates.
 - b. 1 car was a rental, the rental company has not responded.
 - c. 3 tickets were returned undeliverable.
 - d. 2 calls were received stating that the plates were retired or stolen.

Tickets are scheduled for court dates of 2/14 and 2/28.

6. The Building Dept. is busy, The Planning Board and ZBA have full agendas. Building Permit applications continue to be filed, unlike most winters.
7. Two bids for cleanup of Horton Property have been received, The village should consider having the property cleaned up by professional junk removal companies, as the property owners have been negligent in responding to Village Notices and court appearances.

BUILDING DEPT

1/11/2014

Date	Receipt #	Name	Address	Type of Fee	Amount
1/6/2014	30236	weisscott	fifth avenue	fence permit	75.00
1/7/2014	30242	rivara	628 carpenter street	building permit	150.00
1/7/2014	30246	sommer	216 north street	ZBA fee	500.00
1/9/2014	30248	lamaina	119 main street	ZBA fee	500.00
1/13/2014	30250	cato	500 main street	co fee	75.00
1/14/2014	30253	alvaraz	sixth street	foil	1.00
1/14/2014	30254	ward	216 north street	foil	1.00
1/21/2014	30263	dejesus	754 Main Street	HPC fee	75.00
1/24/2014	30270	layyah	330 front street	use evaluation	150.00
1/24/2014	30271	btrokaw	449 main street	building permit	250.00
1/27/2014	30277	solano	120 -122 front st	use evaluation	150.00
1/27/2014	30279	leonard for Kalin	6th street	co fee	75.00
1/27/2014	30280	Leonard for Riva	6th street	co fee	75.00
total for December					2,077.00

Notices of violation

Date	SCTM #	Address	Nature of violation	Remediation
6/7/13 9/6/13 12/9/13	1001-4.-8-38	229 Third Street	Continuous hoarding, property unkempt.	Ongoing conversation, appearance ticket has been issued for 9/6/13 Court date adjourned. Notice of public nuisance sent out on 12/6/2013 requesting compliance by 12/27/2013. No action has been taken by property owner to clean up. Two estimates for clean up were provided to the village attorney.
1/15/14	1001-6.-2-23.2	131 third Street	Property owner shut down Fire Alarm and sprinkler system due to a broken part.	Immediate repair and recertification of sprinkler system, Inspection scheduled for 2/14/14.

New Complaints

8/7/13 9/9/13 12/9/13	1001-7.-5-16	139 fourth street	Maintenance of structure and property exterior	Follow up letter to owner after old complaint Owner came in for address the continuing complaints about his property. He cannot address the house issues until the property is cleaned up and he promised to complete that task by Nov. 1 st . It was resolved that the porches in disrepair on the south side will be removed and the front porch is to be rebuilt, using local and state code. No response
1/28/14	1001-4.-7-14	424 Main Street	Existing bamboo has spread beyond the Property lines.	Letter requested that action to taken to prevent bamboo from spreading into neighboring yards.
1/17/14	1001-4.-9-12.1	279 Second Street	Deteriorating house soffit allowing animals to gain access into attic space, Broken screen door	Repairs to soffit , front and storm door. Owner failed to show for the requested inspection.
1/28/14	1001-4.-8-32	320 Front Street	Complaints of overcrowding and mattress left in the side yard.	No response. Plans to write appearance ticket.

Greenport Recreation Program

January-2014

January, and a new year that always seems to offer a regeneration of commitment and ideas for the second semester. The weather has been somewhat of a hindrance to our Library programs, but we will be bringing our youngest group on Tuesdays for Legos and the third and fourth graders will continue their Read a Recipe for Literacy Program on Thursdays.

We remained open for the Holiday break from school, and will stay open for the Mid-Winter break as well. We are putting together a list of those working families who may need to avail themselves of our services.

The children worked on "I have a dream" projects in honor of Martin Luther King Jr. which were on display here at the center.

The flyers for our Summer Day Camp have been distributed to the surrounding schools and we have already started taking applications. The application is also available on the Village's website.

This has been one of the most challenging Januarys I can remember, the weather forcing early school closures and snow days, but we continue to offer a safe haven for those who need us. Some nights it took parents who work in Riverhead three hours to get to Greenport and keeping up with the snow from our walkways has been a task, but thanks to the Village Highway crew, we have not had any problems.

Cathy Matthews

Dave

Ice Rink

DEPARTMENT

January 2014

January 2013

MONTH/YEAR

MONTH/YEAR

	cash		credit			
1	2516-		830-	2190	255	1278
2	411-		193-	132	99	
3	70-	(closed early) snow		171.50	59	
4	1159-		291-	245	fundraiser	457 68
5	811-		91-	15	(hockey)	115 2557- 1131
6	closed-warm			3007-	1067-	
7	closed			438.50	41-	
8	15	30		812.50	282.50	
9	140	44	45(hockey)	76	15	
10	52			505	10	
11	closed-warm + rainy			178	36	
12	closed - warm			1873.50	515	80
13	closed - warm			1350	483	
14	closed - rain					
15	closed			88		
16	15 (hockey)			45		
17	464	222		76	320	
18	430	500	65(skate school)	325	20	
19	2405	1435		65	2641	1498
20	1594		319	2695.50	15	1134
21	closed			1693	1052.50	
22	closed			385	8	
23	20-			142		
24	66-	150-		52	956	
25	961-	146-	72-	140.50	303	
26	642-	216-	15-	35	1453	5 550 736
27	63	325-		2238.50	30	569 15
28	19-			3	45	
29	27	20		31	15	10
30	11-	15		closed		
31	58-	56-		closed		

17,289 -

37, 817.50

TOTAL

Carousel

DEPARTMENT

January 2014

MONTH/YEAR

January 2013

MONTH/YEAR

1	closed	
2	6-	
3	closed	
4	18- closed early	
5	63-	397
6	9- donations	354
7		
8		
9		
10		
11	158	
12	398	342
13		246
14		
15		
16		
17		
18	488-	
19	598-	588
20	180-	1030
21		334
22		
23		
24		
25	118 15	
26	42	148
27		116
28		
29		
30		
31		

2093 -

3555

TOTAL

Rec Center

DEPARTMENT

January 2014

MONTH/YEAR

January 2013

MONTH/YEAR

1				
2				
3				
4				75
5				
6				
7	705	135	90	170-
8				
9				200
10				100
11				125
12				
13				
14				
15	480-			70
16				
17	400-			500
18				
19				
20				
21				
22				
23	215			425
24				
25				
26				
27				
28				
29	570-			
30				
31	60-			

2655-

1665

TOTAL

Marina

DEPARTMENT

January 2014

January 2013

MONTH/YEAR

MONTH/YEAR

cash

credit

1		
2		
3		
4	200-	50-(2014/15)
5		
6		
7		
8		
9		
10		
11		
12		
13	200-	
14		
15	100-	250-
16		100
17		
18		
19		
20		
21		
22		
23		
24		50
25		
26		
27		
28		
29	300-	50
30		50
31		50

1100

300

TOTAL



PRESENT: Board Members: Tina Finne, Marilyn Corwin, Valerie Shelby, Anne
Reitman, Scott Mangham
Staff: Asha Gallacher, David Abatelli

MINUTES

Village of Greenport Housing Authority Regular Board Meeting

1/28/2014

MEETING CALLED at 5:10 pm by Tina Finne

1. Motion was made to approve minutes November 19, 2013. Tina Finne made motion, Valerie Shelby carried.
2. Motion was made to ratify accounts payable for January 2014 totaling \$75,083.35. Valerie Shelby made motion, Tina Finne carried.
3. Motion was made to approve accounts payable for February 2014 totaling \$75,683.95. Marilyn Corwin made motion, Valerie Shelby carried.

Section 8 Update:

- a) Congress passed an Appropriations Bill that granted funding to HUD programs – the VGHA's HAP funding will be stable and according to the Forecasting Tool, the VGHA will be able to admit 3 new vouchers for the 2014 year and still have a Net Reserve of \$44,476.
- b) MOTION – was made to hold the next meeting for Tuesday, March 4.

4. Affordable Housing Update:

- a) MOTION – was made to ratify accounts payable for January 2014 for 213 Center totaling \$3,319.19 and 278 2nd St totaling \$6,899.64. Tina Finne made motion, Valerie Shelby carried.
- b) MOTION – was made to approve the transfer of monies to supplement the administration of the Housing Authority Section 8 program on a monthly basis, and not exceeding \$600. Valerie Shelby made motion, Marilyn Corwin carried.
- c) MOTION – was made to approve accounts payable for February 2014 for 213 Center totaling \$1,926.15 and 278 2nd St totaling \$4,045.29.

5. Scheduled next meeting for Tuesday March 4, 2014 at 5:00pm.

6. Meeting adjourned at 5:40 pm-----Motion to adjourn by Tina Finne, Marilyn Corwin carried.

ADVENTURE TREKS, LTD.

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631-871-2588

02/11/14

Hon. David Nyce
Board of Trustees
Village of Greenport
Work Session Monthly Report From Marina Manager

Dear Mayor and Trustees,

The following is my report for the marina and mooring field.

- Since my last report, we've had a lot more snow and cold weather than expected. During one of the colder periods the heater in the men's public bathroom decided to die. This froze up the sinks, urinal and toilet, but fortunately we found it in time and there were no broken pipes. The heater we replaced and we added a small auxiliary heater on the ground to help get through the cold periods. Both the toilet and the urinal needed to have the flush units replaced.
- The ice rink crew has been working diligently clearing off the ice from the snow falls. Depending on the severity of the storm, the snow gets to be a challenge as to where to put it, but they seem to keep finding places.
- Dave Abatelli and I went to Port Jefferson to check out the ice rink there to see how they did operations. We also looked at the new solar compacting trash containers that they had placed around the village.
- From Port Jefferson we went to the Nassau Coliseum Boat Show and spoke with a lot of the vendors that were there. We gave them information packages about the Greenport In-water Boat Show this coming June. A lot of the vendors seemed to be really interested in participating in it.
- Dave Abatelli, Dave Murray and I had a waterfront meeting and we discussed various issues. We discussed about raising the rates at the marina for the larger yachts on the East Pier that need to use the new electric service that is now in place. For boats 75' and larger, their new rate, with the Board's acceptance, will be \$4.00/ft/night. The electric rate is going to be \$150.00/cord/night for 100amp, 480 volt three phase power and \$75.00/cord/night for 100amp, 240 volt single phase power.
- We also discussed raising the mooring transient rate from \$1.00/ft/night to \$2.00/ft/night. I would also like to have the largest size of the boats for using the moorings as 40' or less. Anything over that is making the swing radius pretty tight between the boats on the moorings. There are several boats now that are over this size so they would have to be grandfathered for now, and as they get replaced bring it back down to 40'. I feel this should be in the Village code or at least as a resolution so that I have something to show the customer what the size limit is.
- Resurrecting the mooring field by the breakwater was also discussed. A diver would be needed to go down and find the helical moorings that are out there. These would be re-rigged and put back into service for larger transient vessels that would not be able to use the mooring field and for regular transient boats when we have no space in Stirling Harbor.
- Replacing the bulkhead in Mitchell Park Marina as well as doing annual maintenance on the East Pier and Railroad dock was discussed.

This concludes my report for the period.

Jeff Goubeaud
Mitchell Park Marina Manager

LOCAL LAW NO. OF THE YEAR 2013

CREATING SECTION 39-3(H) OF THE GREENPORT VILLAGE CODE
REGARDING ANIMAL WASTE

BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE
INCORPORATED VILLAGE OF GREENPORT AS FOLLOWS:

Section 1.0 Enactment, Effective Date,
Purpose and Definitions.

1.1 Title of Local Law

1.2 Enactment.

1.3 Effective Date.

1.4 Purpose and Intent of Local Law.

2.0 General Provisions

2.1 Creation of Section 39-3(H)

3.0 Severability

1.1 Title.

This Local Law shall be entitled “Local Law of 2013 Creating Section 39-3(H)
of the Greenport Village Code Regarding Animal Waste”.

1.2. Enactment.

Pursuant to Section 10 of the Home Rule Law and the Village Law of the State
of New York, the Incorporated Village of Greenport, County of Suffolk and State of
New York, hereby enacts by this Local Law of 2013, a Local Law of the Village of
Greenport.

1.3. Effective Date.

This Local Law shall take effect on the filing of the approved Local Law with the

Secretary of State of New York, which shall be with in twenty (20) days after its approval by the Board of Trustees of the Incorporated Village of Greenport.

1.4 Purpose and Intent of Local Law.

The purpose and intent of this Local Law is to protect the sanitary conditions of the Village of Greenport and the well-being of the residents of the Village.

2.0 General Provisions.

2.1 Section 39-3(H) is hereby created to read as follows:

“39-3(H) Any person attending a dog or other animal in any public place or street (including the beach, park, or playgrounds, shall take such action as is necessary to clean up after such dog or other animal in an appropriate manner when such dog or other animal discharges any substance in any public place or street (including the beach, park or playgrounds).”

3.0 Severability

In the event that any section or portion of this Local Law or Chapter shall be deemed void or not effective, the remaining provisions of this Local Law and Chapter shall remain in full force and effect.